

May 28, 2020
Regular Meeting

BE IT REMEMBERED, that on the 28th day of May, A.D., 2020 there was held a Regular Meeting of the Honorable Commissioners' Court of Willacy County, Texas at the County Judge's Office, 576 West Main, in the City of Raymondville, Texas for the purpose of transacting the following agenda:

1. Call to Order.
2. Roll Call / Establishment of Quorum.
3. Invocation / Pledge.
4. Public Comment (s).
5. Discussion and Action on approval of contract with Willacy County Clerk and Kofile for Indexing of Land Records. ACTION REQUIRED.
6. Discussion and Action to approve Official Bond and Oath for Willacy County Constable Precinct 5 Manuel Guerra. ACTION REQUIRED.
7. Discussion and Action to approve moving \$19,000.00 from Capital Funds to Account 01-460-200 to be utilized for upgrades and improvements on (2) new Chevy Tahoes for Willacy County Sheriff's Dept. ACTION REQUIRED.
8. Discussion and Action to approve invoice from UNIT Premises System for Willacy County Sheriff's Department. ACTION REQUIRED.
9. Consider/discuss authorization to issue requests for proposals (RFP) for administrative services and requests for qualifications (RFQs) for engineering services related to the 2020 Coastal Management Program (CMP) Cycle 26 administered by the Texas General Land Office (GLO). ACTION REQUIRED
10. Discussion and Action to approve Resolution for the 2020 Help America Vote Act (HAVA) Care Act Sub-grant. ACTION REQUIRED.
11. Discussion and Action to approve to transfer a 2014 Chevrolet Tahoe 4X4, VIN# 1GNSK2E05ER171411, bearing Texas Exempt License Plates 115*6510 with equipment from the Willacy County Sheriff's Office Fleet to Pct. #1 Constable Office. ACTION REQUIRED.
12. Discussion and Action to approve to transfer a 2013 Chevrolet Tahoe 4X4, VIN# 1GNSK2E01DR227598, bearing Texas Exempt License Plates 113*6643 with equipment from the Willacy County Sheriff's Office Fleet to Pct. #2 Constable Office. ACTION REQUIRED.
13. Discussion and Action to approve to transfer a 2010 Chevrolet Tahoe 4X2, VIN# 1GNMCAE07AR230727, bearing Texas Exempt License Plates 134*8418 with equipment from the Willacy County Sheriff's Office Fleet to Pct. #3 Constable Office. ACTION REQUIRED.

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14. Discussion and Action to approve to transfer a 2014 Chevrolet Tahoe 4X4, VIN# 1GNSK2E06ER166606, bearing Texas Exempt License Plates 115*6508 with equipment from the Willacy County Sheriff's Office Fleet to Pct. #4 Constable Office. ACTION REQUIRED
15. Discussion and Action to allow Guzman and Munoz Engineering to submit bridge application with Water Development Board "FIF" before deadline on June 16, 2020. ACTION REQUIRED.
16. Discussion and Action to approve to pay for total project cost of \$36,000.00 to Texas A&M University for Willacy County Comprehensive Plan Capstone Agreement. ACTION REQUIRED.
17. Authorize the County Judge to advertise for competitive proposals for group medical and prescription drug benefits for the Willacy County Employee Health and Welfare Plan. ACTION REQUIRED.
18. Discussion and Action to serve County as Engineers, including Floodplain Management on an as needed basis. ACTION REQUIRED
19. Discussion and Action to approve MOU between Experience Works, INC and Willacy County. ACTION REQUIRED
20. Discussion and Action to accept TVC Grant 20-21 and to start hiring process from 1 full-time employee for Outreach Specialist. ACTION REQUIRED
21. Approval of Travel Request. ACTION REQUIRED.
22. Approval of Claims. ACTION REQUIRED
23. Adjourn.

THE COURT MET:
PRESENT:

Aurelio Guerra, Jr.,
Eliberto Guerra,
Oscar De Luna,
Henry De La Paz,
Eduardo Gonzales,
Annette Hinojosa,
Ida Martinez,
Elizabeth Rios,

County Judge,
Commissioner, Precinct 1,
Commissioner, Precinct 2,
Commissioner, Precinct 3,
Commissioner, Precinct 4,
County Attorney,
County Auditor,
County Chief Deputy Clerk,

ABSENT
ABSENT
ARRIVES AT 10:34 A.M.

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WHEREUPON, the Court was opened to the following proceedings were had to wit:

PERSONS VISITING THE COURT:

Isaac Huacuja
Rene Ramirez
Daniel Gomez

1. Call to Order – Chairman Aurelio Guerra, Jr.
2. Roll Call / Establishment of Quorum – Commissioners Henry De La Paz and Eduardo Gonzales – **ABSENT**
3. Pledge/Invocation – Chairman Aurelio Guerra, Jr.
4. Public Comments – None

Agenda # 5

DISCUSSION AND ACTION ON
APPROVAL OF CONTRACT WITH
WILLACY COUNTY CLERK AND
KOFIELD FOR INDEXING OF LAND
RECORDS

Motion was made by Commissioner Guerra, seconded by Commissioner De Luna for approval of contract with Willacy County Clerk and Kofile for indexing of land records. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De Luna voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 6
DISCUSSION AND ACTION TO
APPROVE OFFICIAL BOND AND
OATH FOR WILLACY COUNTY
CONSTABLE PRECINCT 5
MANUEL GUERRA

Motion was made by Commissioner Guerra, seconded by Commissioner De Luna for approval of Official Bond and Oath for Willacy County Constable Precinct 5 Manuel Guerra. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De Luna voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 7
DISCUSSION AND ACTION TO
APPROVE MOVING \$19,000.00
FROM CAPITAL FUNDS TO
ACCOUNT 01-460-200 TO BE
UTILIZED FOR UPGRADES AND
IMPROVEMENTS ON (2) NEW
CHEVY TAHOES FOR WILLACY
COUNTY SHERIFF'S DEPARTMENT

Motion was made by Commissioner Guerra, seconded by Commissioner De Luna for approval of re-classing \$19,000.00 from the Sheriff's Department those expenditures that incurred to the Capital Fund to be utilized for upgrades and improvements on two (2) new Chevy Tahoes for Willacy County Sheriff's Department. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De Luna voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 8
DISCUSSION AND ACTION TO
APPROVE INVOICE FROM UNIT
PREMISES SYSTEM FOR WILLACY
COUNTY SHERIFF'S DEPARTMENT

Motion was made by Commissioner De Luna, seconded by Commissioner Guerra for approval of invoice from UNIT Premises System for Willacy County Sheriff's Department to be paid out from Capital Fund – Machinery and Equipment > \$500.00 for the amount not to exceed \$10,000.00. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De Luna voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 9
CONSIDER/DISCUSS AUTHORIZATION
TO ISSUE REQUESTS FOR PROPOSALS
(RFP) FOR ADMINISTRATIVE SERVICES
AND REQUESTS FOR QUALIFICATIONS
(RFQs) FOR ENGINEERING SERVICES
RELATED TO THE 2020 COASTAL
MANAGEMENT PROGRAM (CMP)
CYCLE 26 ADMINISTERED BY THE TEXAS
GENERAL LAND OFFICE (GLO)

Motion was made by Commissioner Guerra, seconded by Commissioner De Luna for approval of authorization to issue Requests for Proposals (RFP) for Administrative Services and Request for Qualifications (RFQs) for Engineering Services related to the 2020 Coastal Management Program (CMP) Cycle 26 administered by the Texas General Land Office (GLO). Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De Luna voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 10
DISCUSSION AND ACTION TO
APPROVE RESOLUTION FOR THE
2020 HELP AMERICA VOTE ACT
(HAVA) CARE ACT SUB-GRANT

Motion was made by Commissioner De Luna, seconded by Commissioner Guerra for approval of Resolution for the 2020 Help America Vote Act (HAVA) Care Act Sub-grant. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De Luna voting AYE. NAYS NONE. Motion was declared carried.

As per the Chairman, Court Recess at 10:45 a.m. Commissioner De Luna steps out of the meeting. Court Reconvene at 10:48 a.m.

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Agenda # 11
DISCUSSION AND ACTION TO
APPROVE TO TRANSFER A 2014
CHEVROLET TAHOE 4X4, VIN
NUMBER 1GNSK2E05ER171411,
BEARING TEXAS EXEMPT LICENSE
PLATES 115*6510 WITH EQUIPMENT
FROM THE WILLACY COUNTY
SHERIFF'S OFFICE FLEET TO PRECINCT
NUMBER 1 CONSTABLE OFFICE

Motion was made by Commissioner Guerra, seconded by Commissioner De Luna to table this item. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De Luna voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 12
DISCUSSION AND ACTION TO
APPROVE TO TRANSFER A 2013
CHEVROLET TAHOE 4X4, VIN
NUMBER 1GNSK2E01DR227598,
BEARING TEXAS EXEMPT LICENSE
PLATES 113*6643 WITH EQUIPMENT
FROM THE WILLACY COUNTY
SHERIFF'S OFFICE FLEET TO PRECINCT
NUMBER 2 CONSTABLE OFFICE

Motion was made by Commissioner Guerra, seconded by Commissioner De Luna to table this item. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De Luna voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 13
DISCUSSION AND ACTION TO
APPROVE TO TRANSFER A 2010
CHEVROLET TAHOE 4X2, VIN
NUMBER 1GNMCAE07AR230727,
BEARING TEXAS EXEMPT LICENSE
PLATES 134*8418 WITH EQUIPMENT
FROM THE WILLACY COUNTY
SHERIFF'S OFFICE FLEET TO PRECINCT
NUMBER 3 CONSTABLE OFFICE

Motion was made by Commissioner Guerra, seconded by Commissioner De Luna to table this item. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De Luna voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 14
DISCUSSION AND ACTION TO
APPROVE TO TRANSFER A 2014
CHEVROLET TAHOE 4X4, VIN
NUMBER 1GNSK2E06ER166606,
BEARING TEXAS EXEMPT LICENSE
PLATES 115*6508 WITH EQUIPMENT
FROM THE WILLACY COUNTY
SHERIFF'S OFFICE FLEET TO PRECINCT
NUMBER 4 CONSTABLE OFFICE

Motion was made by Commissioner De Luna, seconded by Commissioner Guerra to table this item. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De Luna voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 15
DISCUSSION AND ACTION TO
ALLOW GUZMAN AND MUNOZ
ENGINEERING TO SUBMIT BRIDGE
APPLICATION WITH WATER
DEVELOPMENT BOARD "FIF" BEFORE
DEADLINE ON JUNE 16, 2020

Motion was made by Commissioner Guerra to table this item.

Commissioner Guerra, rescind his motion. Motion Dies.

Motion was made by Commissioner Guerra, seconded by Commissioner De Luna to table this item. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De Luna voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 16
DISCUSSION AND ACTION TO
APPROVE TO PAY FOR TOTAL
PROJECT COST OF \$36,000.00
TO TEXAS A&M UNIVERSITY FOR
WILLACY COUNTY COMPREHENSIVE
PLAN CAPSTONE AGREEMENT

Motion was made by Commissioner De Luna, seconded by Commissioner Guerra for approval to pay for total project cost of \$36,000.00 to Texas A&M University for Willacy County Comprehensive Plan Capstone Agreement to be paid out from Capital Fund. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De Luna voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 17
IN REGARDS TO AUTHORIZE
THE COUNTY JUDGE TO
ADVERTISE FOR COMPETITIVE
PROPOSALS FOR GROUP MEDICAL
AND PRESCRIPTION DRUG BENEFITS
FOR THE WILLACY COUNTY EMPLOYEE
HEALTH AND WELFARE PLAN

Motion was made by Commissioner Guerra, seconded by Commissioner De Luna for approval to authorize the County Judge to advertise for competitive proposals for group medical and prescription drug benefits for the Willacy County Employee Health and Welfare Plan. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De Luna voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 18
DISCUSSION AND ACTION TO
SERVE COUNTY AS ENGINEERS,
INCLUDING FLOODPLAIN
MANAGEMENT ON AN AS NEEDED
BASIS

Motion was made by Commissioner Guerra, seconded by Commissioner De Luna for approval to serve county as Engineers, including Floodplain Management on an as needed basis. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De Luna voting AYE. NAYS NONE. Motion was declared carried.

Motion Amended: Motion was made by Commissioner Guerra, seconded by Commissioner De Luna for approval to add SWG Engineering to Willacy County rotation list for Engineering Services, to include Floodplain Management on an as needed basis. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De Luna voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 19
DISCUSSION AND ACTION TO
APPROVE MOU BETWEEN
EXPERIENCE WORKS, INC. AND
WILLACY COUNTY

Motion was made by Commissioner Guerra, seconded by Commissioner De Luna for approval of MOU between Experience Works, Inc. and Willacy County. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De Luna voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 20
DISCUSSION AND ACTION TO
ACCEPT TVC GRANT 20-21 AND
TO START HIRING PROCESS FROM
1 FULL-TIME EMPLOYEE FOR
OUTREACH SPECIALIST

Motion was made by Commissioner De Luna, seconded by Commissioner Guerra for approval to accept TVC Grant 20-21 and to start hiring process from 1 full-time employee for Outreach Specialist. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De Luna voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 21
IN REGARDS TO APPROVAL
OF TRAVEL REQUEST

Motion was made by Commissioner Guerra, seconded by Commissioner De Luna that the following travel requests be approved:

1. Sheriff's Department, Sheriff, Larry G. Spence and Chief Deputy, Joe Jimenez to Fort Worth, Texas on July 24-28, 2020.
2. Sheriff's Department, David Osorio to New Braunfels, Texas on June 23-25, 2020.

Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De Luna voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 22
IN REGARDS TO APPROVAL
OF CLAIMS

Motion was made by Commissioner De Luna, seconded by Commissioner Guerra for approval of Claims, as presented. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De Luna voting AYE. NAYS NONE. Motion was declared carried.

Motion was made by Commissioner De Luna that Court Adjourn.

Commissioner De Luna, rescind his motion. Motion Dies.

Commissioners Meeting was Adjourned on Addendum Number 1.